



Procedures for Obtaining a Marriage License in Puerto Rico

(Effective March 12, 2008)

1. The territory of Puerto Rico requires a blood and urine test as part of the procedure to obtain a marriage license. The wedding couple will need to arrange for a blood test (VDRL) and a urine test (CHLAMYDIA & G.C TMA) from a Federally Certified Laboratory. The results may take approximately 5 to 10 days, and may be done with in the United States or in Puerto Rico. However the results cannot be dated more than 14 days prior to the wedding date. If you select to have the testing done in the mainland (United States), PLEASE REMEMBER TO BRING THE ORIGINAL RESULTS SINCE COPIES ARE NOT VALID. The cost for the laboratory test in Puerto Rico ranges from \$66 to \$70 per person. Most of the laboratories open Monday – Friday.
2. Blood results and two picture IDs will be required. Valid picture IDs can be a passport, driver's license, or another form of identification with a picture, original birth certificate will be accepted as a form of ID.
3. If you were previously married a copy of your divorce papers are required. If your status is widowed you would have to present the death certificate of your deceased spouse.
4. Transportation may be scheduled via the Catering Office to take you to the different locations in order to assist you in getting all of your documents finalized. The cost of transportation is \$200. The hotel will bill you directly for this service.
5. The first step will be obtaining a preliminary Marriage Certificate form from Bureau of Vital Statistics (Registro Demografico).
6. The next step would be a doctor's office visit. A doctor needs to sign and certify your preliminary marriage certificate blood and urine test indicating that the couple is in good health (the Doctor has to be in Puerto Rico). Dr. Morales is our Hotel Physician. The charge is \$60 for an office visit and \$100 if he visits the couple at the Resort. No appointment is needed and the clientele is taken on a first come, first serve basis.

His office is located at:

- Garrido Morales # 98
Suite #203
Fajardo, Puerto Rico 00738
(787) 860-5140
7. Your next stop is to the Internal Revenue Office (Colecturía) to purchase two (2) stamps, one for \$20 and one for \$5. If more than one copy of the marriage license is needed, purchase \$5 stamps for each additional certificate. Business hours are Monday through Friday from 8:00AM to 3:00PM.
 8. After completing all of the above steps, you must go back to the Bureau of Vital Statistics (Registro Demografico) to obtain the official Marriage License Form. Please be sure to bring all documents you need to comply with Puerto Rican law.
 9. The Marriage License will be prepared by the Minister who will fill in the required information after the wedding. To facilitate with the paperwork, please note the following:
 - Fill out the attached Bride & Groom Information Sheet
 - Send a copy of a photo ID (Bride & Groom)
 - Fax both to the attention of your Catering Manager. Your Catering Manager will provide these documents to the Minister.
 - The Minister will submit and pick up your official Marriage Certificate and mail this to you (anticipate approximately 3 weeks). In order to do this, he will utilize the above information, and he will also require an Authorization Form that gives him access to pick-up your certificate. The Authorization Form is available on site through your Catering Manager.